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| Use Case name: | Reserve Room | |
| Scenario: | Visitor wants to reserve a room | |
| Triggering event: | Visitor wants to check-in | |
| Brief description: | A visitor wants to reserve a room and check-in | |
| Actors: | Front Office Division | |
| Related use cases: | View Visitor List, Record Room Reservation | |
| Stakeholders: | Front Office Division, Manager | |
| Preconditions: | Visitor has already registered | |
| Postconditions: | Visitor has room reserved for them and can check-in | |
| Flow of activities: | Actor | System |
| 1. Visitor wants to reserve a room 2. Visitor enters their identity card 3. Visitor receive key for room and check-in 4. Visitor pays | * 1. System list out available room   2. System prompts for identity card   2.1.System validates visitor’s identity card  3.1.System display amount of payment  4.1.System record the reservation |
| Exception conditions: | * 1. No room available for reservation, announce visitor no room is available   2.1.Identity card not registered, prompts visitor to reinput the identity card | |